



Northern Vermont University – Lyndon

## STUDENT GOVERNMENT ASSOCIATION

listening. empowering. changing.

### SGA ATTENDANCE POLICY

as of May 10<sup>th</sup>, 2019

*Can be found on pages 21-22 of the SGA Constitution*

#### A. Elected Representatives

1. Three (3) unexcused absences per academic year from a regularly scheduled SGA meeting shall be grounds for automatic dismissal. Individuals do not have to be brought through the impeachment process. Validity of excuses will be determined by the President or Advisor(s).
  - a. The President will notify an Elected Representative of all unexcused absences at least three (3) days following the occurrence. The Elected Representative will also be notified of any penalties associated with these absences.
2. Elected Representatives are required to be on the Board of Elections and must attend the yearly budgeting process nights assigned by the SGA Financial Controller. Representatives who cannot attend must notify the SGA Executive Board of their absence in writing at least seventy-two (72) hours in advance. Failure to meet this requirement will result in automatic forfeiture of their position.

#### B. Club Representatives

1. If a club Rep. has greater than three (3) unexcused absences per academic year from a regularly scheduled SGA meeting, this shall be grounds for automatic dismissal. Individuals do not have to be brought through the impeachment process. Validity of excuses will be determined by the President or Advisor(s).
2. Each club is permitted three (3) unexcused absences from the list above per academic year. Greater than three (3) unexcused absences automatically results in forfeiture of the club's voting and motioning power in the SGA for the remainder of the academic year. Four (4) unexcused absences will automatically result in the freezing of the club's budget for the remainder of the academic year, including fundraising. Five (5) unexcused absences the club will automatically be dismissed from the SGA for the remainder of the academic year. Validity of absences is determined by the President and/or Advisor(s).
  - a. The President will notify a club of all unexcused absences three (3) days following the occurrence. The club will also be notified of any penalties associated with these absences.

- b. In order for a club to lift the freeze off their budget, the club's entire executive board along with the Club Representative must attend the next SGA meeting to present a case as to why the freeze should be lifted.
  - i. The SGA must vote by two-thirds (2/3) majority to lift the freeze off a club's budget.
  - ii. If the budget is unfrozen, all subsequent SGA meetings must be attended. A further unexcused absence will result in the permanent freezing of all funds for that club or organization for the rest of the academic year.