



Northern Vermont University – Lyndon

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## STUDENT GOVERNMENT ASSOCIATION

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listening. empowering. changing.

### GENERAL BUSINESS MEETING August 26, 2020

#### I. Motion to Start Meeting

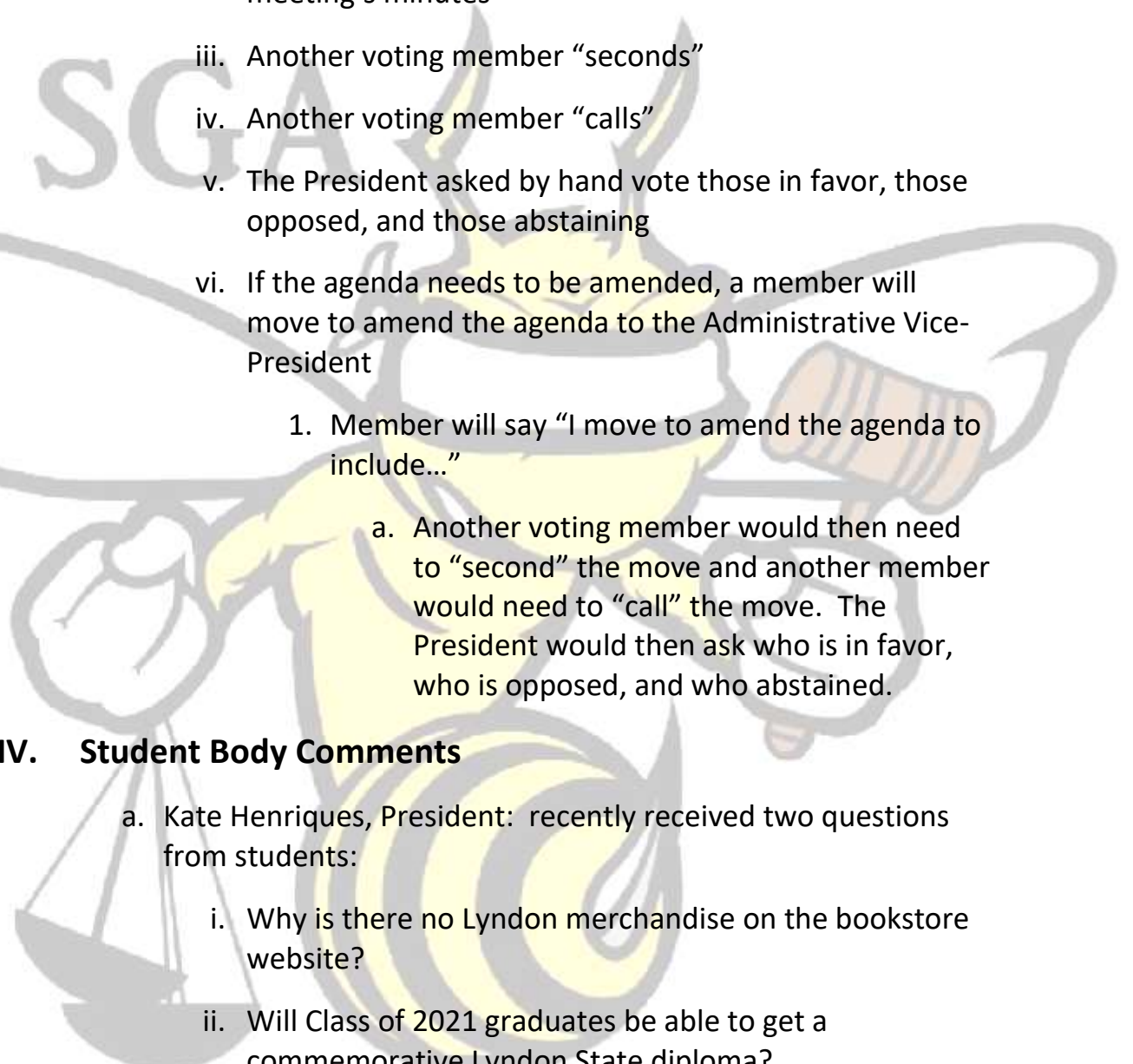
- a. Motion: Curtis Bates, WWLR  
Second: Alex Huff, Model U.N.  
Call: Becca Fauteux, The Critic
- b. All agreed to start meeting. Meeting started at 8:06PM.

#### II. Attendance

- a. Absent
  - i. American Meteorological Society
  - ii. Cultural Ambassadors Society
  - iii. Genealogy Club
  - iv. LyndonHEIM
  - v. Sports Management
  - vi. Sports Medicine
  - vii. Student Athlete Advisory Committee
  - viii. Campus Activities Board
  - ix. Peer Leaders

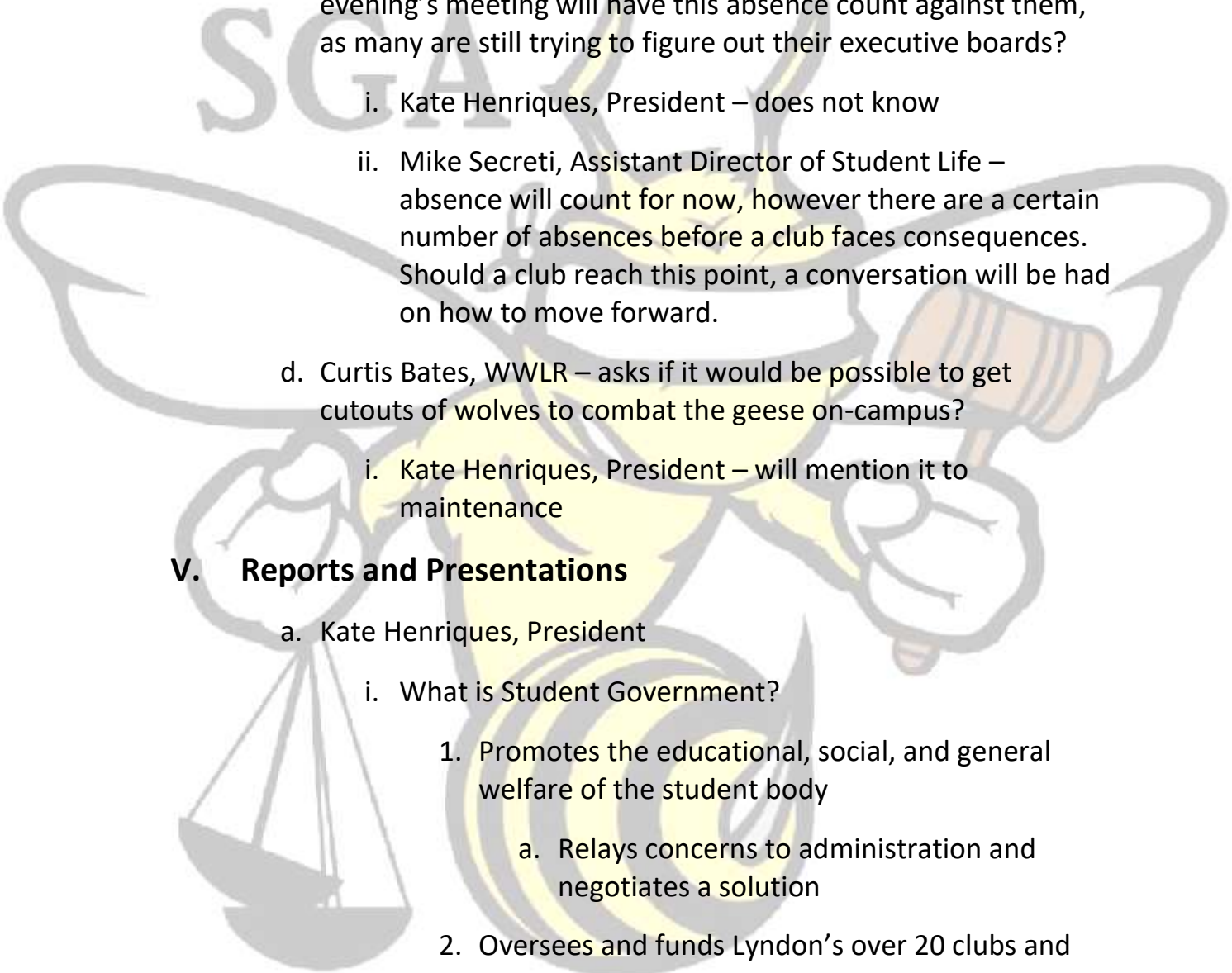
#### III. Approval of Last Meetings Minutes

- a. Kate Henriques, President goes over how to approve minutes

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- The logo for the Student Government Association (SGA) is a stylized yellow and black bee. The bee is wearing a white graduation cap with a tassel and holding a wooden gavel in its right hand. The letters "SGA" are written in a large, grey, sans-serif font across the top of the bee's body.
- i. President starts by saying “I need a motion to approve last meeting’s minutes”
  - ii. Voting member responds “motion to approve last meeting’s minutes”
  - iii. Another voting member “seconds”
  - iv. Another voting member “calls”
  - v. The President asked by hand vote those in favor, those opposed, and those abstaining
  - vi. If the agenda needs to be amended, a member will move to amend the agenda to the Administrative Vice-President
    - 1. Member will say “I move to amend the agenda to include...”
      - a. Another voting member would then need to “second” the move and another member would need to “call” the move. The President would then ask who is in favor, who is opposed, and who abstained.

#### **IV. Student Body Comments**

- a. Kate Henriques, President: recently received two questions from students:
  - i. Why is there no Lyndon merchandise on the bookstore website?
  - ii. Will Class of 2021 graduates be able to get a commemorative Lyndon State diploma?
- iii. Kate Henriques will report back on these questions at the next meeting.

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- b. Sam Lesmerises: was attending via Zoom and experienced difficulties with the Powerpoint being shared on her screen
    - i. Kate Henriques was able to fix this
  - c. Alex Huff, Model U.N. – asks whether clubs absent for this evening’s meeting will have this absence count against them, as many are still trying to figure out their executive boards?
    - i. Kate Henriques, President – does not know
    - ii. Mike Secreti, Assistant Director of Student Life – absence will count for now, however there are a certain number of absences before a club faces consequences. Should a club reach this point, a conversation will be had on how to move forward.
  - d. Curtis Bates, WWLR – asks if it would be possible to get cutouts of wolves to combat the geese on-campus?
    - i. Kate Henriques, President – will mention it to maintenance

## **V. Reports and Presentations**

- a. Kate Henriques, President
  - i. What is Student Government?
    1. Promotes the educational, social, and general welfare of the student body
      - a. Relays concerns to administration and negotiates a solution
    2. Oversees and funds Lyndon’s over 20 clubs and organizations
      - a. Each club has a representative on SGA

3. Meets every Wednesday at 8PM in the Moore Community Room and all are welcome

ii. Who runs Student Government?

1. The Students!

2. Meetings are run by an Executive Board

i. President

ii. Executive Vice-President

iii. Administrative Vice-President

iv. Financial Controller

b. Executive Board members hold office hours each week in SALC

c. Executive Board is eligible for up to \$1,500 in compensation at the end of their year-long term.

iii. Who else runs Student Government?

1. Elected Representatives

i. Class Representatives (Class of 2021, 2022, 2023, and 2024)

1. Up to five from each class

ii. Commuter Representative

1. Up to five

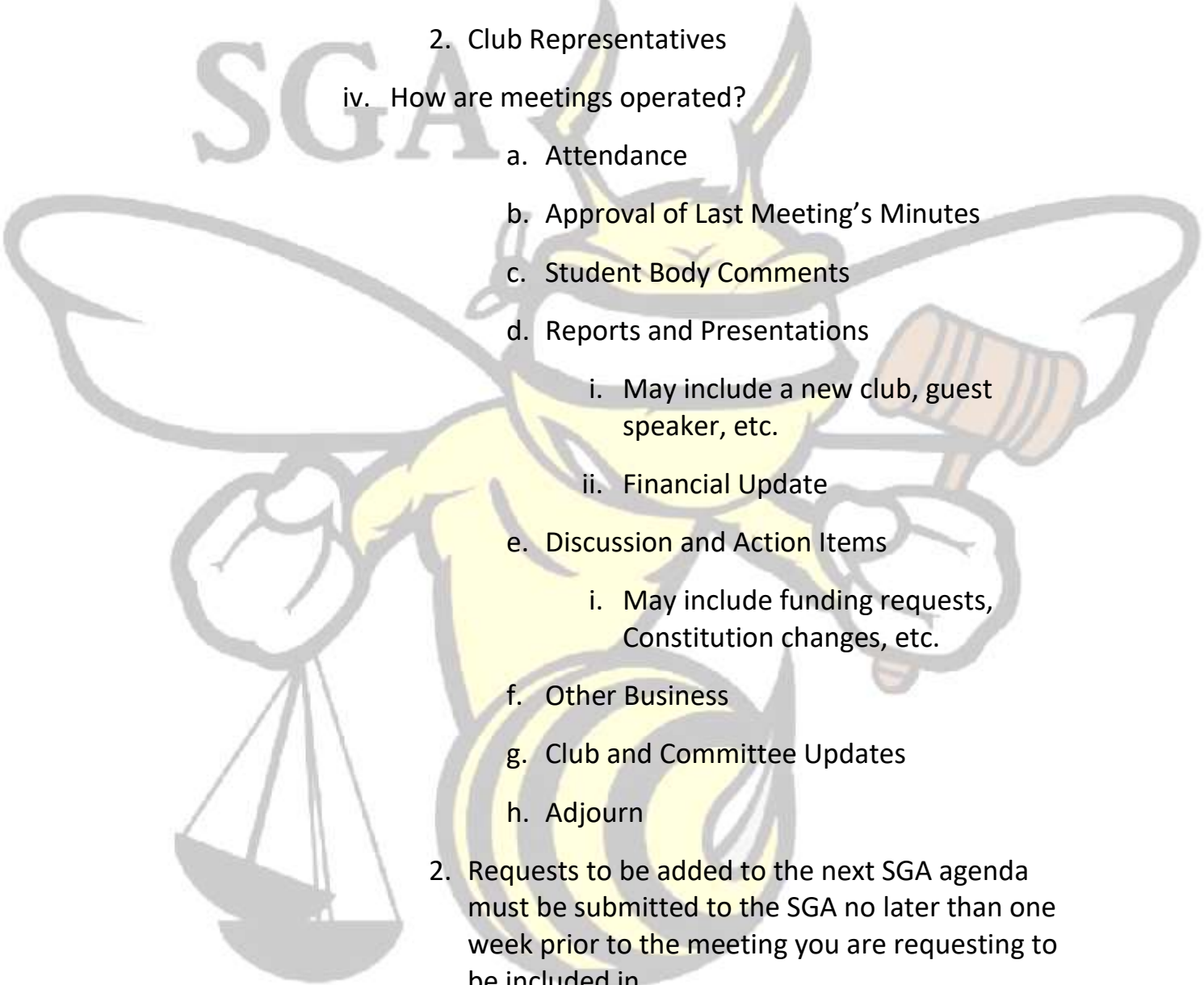
iii. Non-traditional Student Representative

1. Up to three

iv. International Student Representative

SGA





1. One

- b. Elected representatives can receive \$500 compensation at the end of their year-long term.

2. Club Representatives

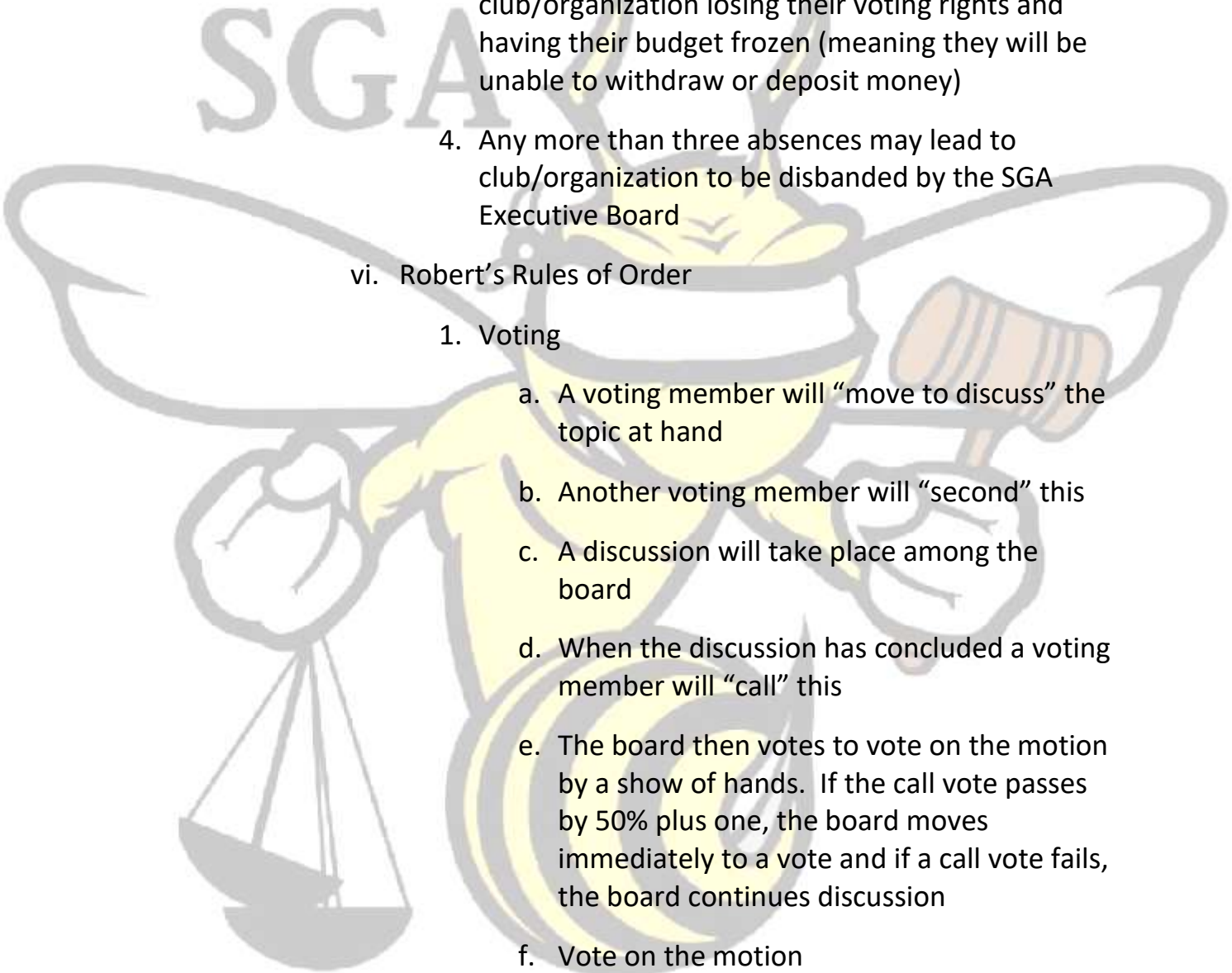
iv. How are meetings operated?

- a. Attendance
- b. Approval of Last Meeting's Minutes
- c. Student Body Comments
- d. Reports and Presentations
  - i. May include a new club, guest speaker, etc.
  - ii. Financial Update
- e. Discussion and Action Items
  - i. May include funding requests, Constitution changes, etc.
- f. Other Business
- g. Club and Committee Updates
- h. Adjourn

- 2. Requests to be added to the next SGA agenda must be submitted to the SGA no later than one week prior to the meeting you are requesting to be included in

v. Attendance Policy

- 1. Club/Organization Attendance is mandatory

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2. There is one representative for every club/organization
    - a. Representatives must be on-time.
  3. Three unexcused absences will lead to the club/organization losing their voting rights and having their budget frozen (meaning they will be unable to withdraw or deposit money)
  4. Any more than three absences may lead to club/organization to be disbanded by the SGA Executive Board

vi. Robert's Rules of Order

1. Voting

- a. A voting member will "move to discuss" the topic at hand
- b. Another voting member will "second" this
- c. A discussion will take place among the board
- d. When the discussion has concluded a voting member will "call" this
- e. The board then votes to vote on the motion by a show of hands. If the call vote passes by 50% plus one, the board moves immediately to a vote and if a call vote fails, the board continues discussion
- f. Vote on the motion
- g. Secret ballot (monetary amounts over \$500)

i. Four ways to vote



SGA

1. 'YES' – means you approve the motion
2. 'NO' – means you oppose the motion
3. 'ABSTAIN' – means you do not have enough information to make a decision

- a. Abstentions go with the majority

4. 'BLANK' – means you are personally involved with the issue or club being represented

- a. Blanks carry a 'no' weight in the vote

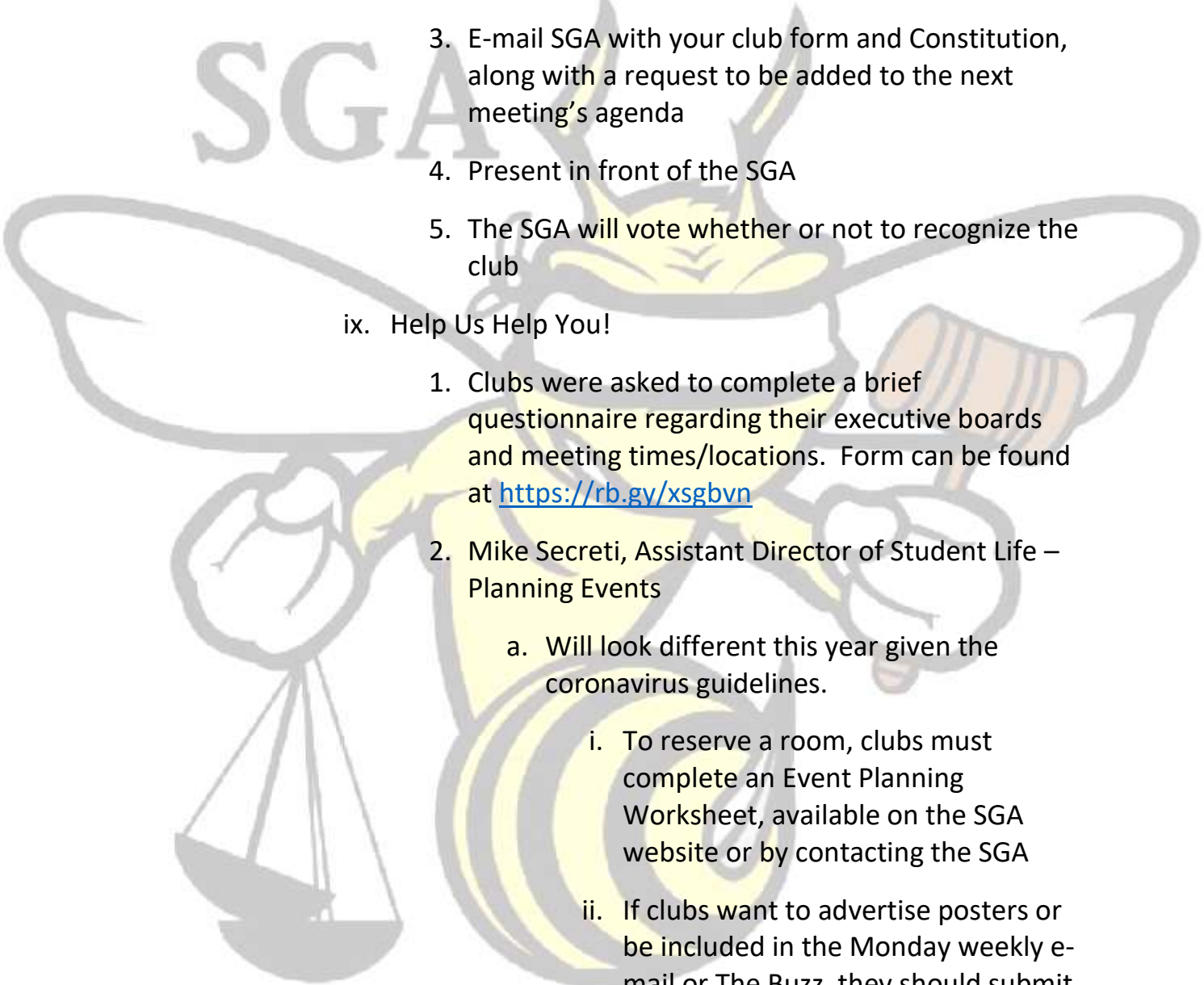
- b. Votes need a 2/3 majority to pass

vii. vi. Club Eligibility: Maintaining "good standing" with the SGA

1. Act in accordance with College and SGA policies
2. Conduct regular meetings (at least monthly) open to all students
3. The club has a current registration with the SGA and notifies the SGA of any organizational changes within two weeks
4. Club should have an active constitution submitted to the SGA

5. Active student membership of five

viii. Becoming a Club

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1. Complete a new club form available on the SGA website (LyndonSGA.com)
  2. Create a Constitution (sample available on the SGA website)
  3. E-mail SGA with your club form and Constitution, along with a request to be added to the next meeting's agenda
  4. Present in front of the SGA
  5. The SGA will vote whether or not to recognize the club

ix. Help Us Help You!

1. Clubs were asked to complete a brief questionnaire regarding their executive boards and meeting times/locations. Form can be found at <https://rb.gy/xsgbvn>
2. Mike Secreti, Assistant Director of Student Life – Planning Events
  - a. Will look different this year given the coronavirus guidelines.
    - i. To reserve a room, clubs must complete an Event Planning Worksheet, available on the SGA website or by contacting the SGA
    - ii. If clubs want to advertise posters or be included in the Monday weekly e-mail or The Buzz, they should submit an Advertising Form. Posters should include the SGA logo in the corner.



iii. New this year, all clubs will need to submit an Event Evaluation Form within 24-hours of their meeting or event detailing who was in attendance in the event contact tracing becomes necessary.

x. Kate Henriques, President – Financial Update

1. Budgeting Process

- a. Applications are due Wednesday, September 2<sup>nd</sup>
- b. Presentations will take place from Thursday, September 3<sup>rd</sup> to Tuesday, September 8<sup>th</sup>
- c. Budget to be finalized and presented on Wednesday, September 9<sup>th</sup>
- d. If clubs need assistance, they should reach out to the SGA
- e. Mike Secreti, Assistant Director of Student Life – for clubs with certain traditions in the spring, they should budget as if those events are happening

**VI. Discussion and Action Items**

- a. No discussion and action items were discussed

**VII. Other Business**

- a. Kate Henriques, President – SGA Elections
  - i. Candidate Open Forum on Thursday, August 27<sup>th</sup> from 11:30am-12:30pm in ASAC 100
  - ii. Voting will take place August 28<sup>th</sup>-September 3<sup>rd</sup>

iii. Results will be revealed on September 4<sup>th</sup>

b. SGA Proposed Constitution Changes

i. Will need to be voted on during elections.

ii. Proposed changes

1. Grammatical edits
2. "College" changed to "University"
3. Only 5 members are required for a club (is currently 7 members)
4. Executive Board candidates need one semester of SGA experience (is currently one year)
5. Executive Board members cannot be on another club's executive board except if the SGA votes on it with a 2/3 majority
6. SGA President must give 24-hours in order to call an emergency meeting (is currently 12-hours)
7. President can appoint another person to full roll on the Vermont State Colleges Student Association if they cannot
8. President shall meet with the Dean of Students and University President monthly
9. President shall serve as Chair on Board of Elections, if not seeking reelection
10. Executive Vice-President will count ballots with Advisor's supervision
11. Executive Vice-President will regularly communicate with CAB, FAIR, and Arts and Lecture Committees

SGA

12. Financial Controller will present balance at every meeting
13. Financial Controller will meet with Controller of the University twice per semester
14. Financial Controller will update budgets at least once a month
15. Financial Controller will hold financial workshops each semester
16. Executive Cabinet shall serve as Board of Elections overseen by SGA President
17. Elected Representatives decreased from 5 to 3 for each Class Representatives and Commuter Representatives and 3 to 2 Non-traditional Representatives to reflect changes in enrollment
18. SGA Alternate Representatives shall be a current member of a club's executive board
19. Elected Representatives, when available, will attend NVU Student Leadership Conference
20. Elected Representatives will hold three town halls a semester
21. Elected Representatives are members of the Financial Committee
22. If changes need to be made to a club constitution, it must be presented to the Administrative Vice President, 5 school days before the SGA meeting they are presenting at.
23. Administrative Vice President must distribute a new Constitution 72 hours before the meeting

24. One general board member needs to be elected to serve on VSCSA

25. Executive Board petitions decrease from 150 to 100 signatures to reflect enrollment changes

26. For an absence to be excused, it must be submitted to the SGA e-mail 24 hours before the meeting and approved by 3/4ths of the Executive Board

27. Refunds are not given to individuals who make club purchases

28. Alcohol shall not be permitted at any SGA club-sanctioned event without prior approval

29. Participants in conferences that are SGA funded must participate fully in the entirety of the conference

30. Description of the 10% Committee is now included

- a. Alumna Lauren Cornell described 10% Committee as a place to advocate for campus improvement projects that could benefit the student body

31. Anyone wishing to be added to the SGA General Board Meeting Agenda must notify the Administrative Vice-President 5 school days prior to the meeting and if there are any discrepancies regarding the request, the party will have 48 hours to make necessary changes to still make it on the agenda.

- a. Renee Chaples, Class of 2023 Representative asks if this means whether the party has 48 hours to make changes or

if they have until 48 hours prior to the meeting.

- i. Kate Henriques, President responds it is that they have 48 hours to make the changes.

## **VIII. Club and Committee Updates**

- a. Lizzie Amancio, Outing Club/Ski & Ride – President of Outing Club and Ski & Ride Club
  - i. Outing Club – ideas of going hiking a couple of places nearby; possible camping trip; each week they plan to alternate a hike on-campus and bike ride on-campus
  - ii. Ski & Ride – talk of doing a socially-distanced Chili Cookoff; hope to give more lessons on skiing and snowboarding
- b. Katelyn Gillette, MEISA – will hold elections within the next two weeks; hoping to plan workshops and virtual events
- c. Alex Therriault, Gaming Community – still trying to figure out room setups
- d. Becca Fauteux, The Critic – expand variety in content produced, looking for new contributors and more columns for entertainment; meeting on Fridays in the Bole Community Room at 4pm with an option on Zoom as well.
- e. Jade Warner, Dance Ensemble – still trying to determine whether there will be a fall recital; focusing on having get-togethers and building their brand on campus; want to do halftime shows at basketball games
- f. Cheyenne Reilly, Resident Assistants – upcoming programs include Art Night with R.A. Katie on Friday, August 28th at 6:30 p.m.; Self Care Jars with R.A. Monique on Friday, August 28th at 1:00 p.m.; Getting Ready for School with RA Alex was held Wednesday, August 26<sup>th</sup> at 7:00 p.m.; LGBTQ Resources with R.A. Mary on Friday, August 28th at 11:30 a.m.; Decom"pose"

with R.A. Renee on Friday, August 28<sup>th</sup> at 12:00 p.m.; COVID Notebook Decorating with R.A. Annabelle Friday, August 28<sup>th</sup> at 6:00 p.m.; Chalk it Up with R.A. Keegan on Saturday, August 29<sup>th</sup> at 1:30 p.m.; Snail Mail with R.A. Cheyenne on Sunday, August 30<sup>th</sup> at 6:00 p.m.

- g. Vanessa Symonick, Kingdom Crescendos – having issues with singing and social distancing; having activities to get to know each other and planning to meet outside
- h. Alex Huff, Model U.N. – most of executive board from last year is gone; looking to reconfigure; interruption in spring was difficult in trying to plan for the fall; looking for a meeting space and seeking to recruitment new members
- i. Dakotah Luebbert, NVUnity – elections in the next few weeks; first meeting on Saturday at 12pm on Zoom; collaborating with Resident Assistants on events; have plans to educate the community about LGBTQIA+ issues
- j. Jayson Perron, Rugby – haven't met yet and are working on developing a practice schedule
- k. Curtis Bates, WWLR – had good interest at the Involvement Fair; meeting tomorrow for returning DJ's on Zoom; creating training video for new DJ's; one person allowed in booth in radio station at a time
- l. Shane Johnston, Ultimate Frisbee – first meeting; elections are next week; trying to figure out room reservations and practice schedule
- m. Brandon Burmeister, Twilight Players – picking up the pieces; advisor is taking a leave of absence; developing their executive board; collaborating with Johnson on virtual play to commemorate the 100<sup>th</sup> Anniversary of the Women's Suffrage Movement
- n. Jesse Munroe, Student Investment – been meeting on and off; working to develop a meeting schedule

- o. Renee Chaples, Class of 2023 Representative – will review the student concerns sheet she compiled in the spring; learned visual arts program students now have access to the creative cloud, which was a problem in the spring; created a video of the Involvement Fair; running for Admin VP for this year
- p. Katie Flannigan, Class of 2023 Representative - running for President position for this year; no student concerns at this time

### **IX. Adjourn**

- a. Motion: Alex Huff, Model U.N.  
Second: Becca Fauteux, The Critic  
Call: Vanessa Symonick, Kingdom Crescendos
- b. All agreed to end meeting. Meeting concluded at 9:08PM.

